



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

REGULAR MEETING AGENDA
ELECTRONIC MEETING
October 12, 2021 7:00 P.M.

This Agenda is in Accordance with Town Code §2-6 F (3)

**Please Be Advised That This Meeting Will Be Simulcasted on the Town of Dover's
YouTube Channel found online here:**

https://www.youtube.com/channel/UC7DBVyMoQEXu1U0Z_BkaBHA

Zoom Information – Phone
Phone: 929-205-6099
Meeting ID: 814 4274 4398
Passcode: 578163

Zoom Information - Computer
Meeting ID: 814 4274 4398
Passcode: RM211c

A) CALL MEETING TO ORDER / SUNSHINE STATEMENT – Mayor Carolyn Blackman to call meeting to order and read the Sunshine Statement:

“This meeting is being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6. Notice of the meeting was sent to the Daily Record and Star Ledger on January 10, 2021 and published in the Record and Ledger on January 13, 2021. Notice of the location change, that the meeting was going to be held by Zoom was published on October 9, 2021. Notice was also posted on the Bulletin Board of the Municipal Building.”

B) PLEDGE OF ALLEGIANCE – Mayor Carolyn Blackman to lead those in attendance in the Pledge of Allegiance to the Flag

C) ROLL CALL – Acting Municipal Clerk to Conduct Roll Call:

Name	Present	Absent	Excused
Alderman Correa			
Alderman Tapia			
Alderman Ballesteros			
Alderwoman Rugg			
Alderwoman Cruz			
Alderman Valencia			
Alderman Quinones			
Alderwoman Wittner			
Mayor Blackman			

D) APPROVAL OF MINUTES

1) Regular Meeting Minutes of September 14, 2021

E) REPORT OF COMMITTEES

F) PRESENTATIONS, MUNICIPAL CORRESPONDENCE

- 1) Correspondence from JCP&L Regarding Public Hearing Notice BPU Docket No. ER21060872

G) ORDINANCES FOR FIRST READING

H) ORDINANCES FOR SECOND READING, PUBLIC HEARING AND ADOPTION

I) APPROVAL OF BILLS

- 1) Approval of Bills List (Res. 219-2021)

J) APPROVAL OF RESOLUTIONS

1) CONSENT AGENDA RESOLUTIONS

- 1) Res. 220-2021 – Resolution Appointing Crossing Guards for the Town of Dover
- 2) Res. 221-2021 – Resolution Authorizing an Amendment for Professional Services for the Renovation of the DPW Bathroom and Locker Room Renovation Project
- 3) Res. 222-2021 – Resolution Authorizing the Procurement of Steel Shelving for the Dover Free Public Library Renovation
- 4) Res. 223-2021 – Resolution Authorizing the Acceptance of a Grant for Police Body Worn Cameras from the State of New Jersey Department of Law and Public Safety
- 5) Res. 224-2021 – Resolution Amending Annual Meeting Schedule

2) RESOLUTIONS FOR DISCUSSION AND CONSIDERATION

- 1) Res. 225-2021 – Resolution Approving Taxi Cab Driver Licenses in the Town of Dover
- 2) Res. 226-2021 – Resolution Approving Taxi/Limos Licensed in the Town of Dover

K) OLD BUSINESS

L) NEW BUSINESS

1) NEW BUSINESS ITEMS

- a) Administration Report – Administrator John O. Bennett III / Mayor Carolyn Blackman
- b) Governing Body vacancy on the Dover Housing Authority for a term expiring 12/31/2024

2) ITEMS REQUESTED FOR DISCUSSION BY INDIVIDUAL ALDERMEN

M) PUBLIC COMMENT:

The Town of Dover highly values the input of residents in making important decisions that affect the residents of our community. We also believe in the rights of residents to observe Governing Body Meetings. To ensure that all of our residents have the opportunity to offer comment, each statement/comment shall be held to a time period of five (5) minutes. Public comment has been solicited via the following manners:

All comments must include your name and residential address at the beginning of your comment.

- 1) By hand delivery - Comments may be submitted by hand deliver at Town Hall, located at 37 N. Sussex Street, Dover, NJ 07801 addressed to Acting Municipal Clerk John P. Schmidt. Comments may be dropped off during normal business hours, which are 8:30a.m. to 4:30p.m. up until 1:00 p.m. the day of the meeting.
- 2) By mail - Comments may be submitted by mail to Town Hall, 37 N. Sussex Street, Dover, NJ 07801 addressed to Acting Municipal Clerk John P. Schmidt. Comments must be received by 1:00 p.m., on the day of the meeting.
- 3) By email – Comments may be submitted until 1:00p.m. on the day of the meeting via email to publiccomment@dover.nj.us. The Subject of the Email Should be as follows “Public Meeting Comment” followed by the date of the meeting and Name. Example: **Public Comment 10/12/2021 John Public.**
- 4) All comments submitted in writing must include your name and residential address at the beginning of your comment.
- 5) Members of the public may also comment during the public comment portion by raising their hands via the Zoom platform, or if participating via phone by dialing *9 on your telephonic device. After commenting, please dial *9 again to lower your hand. All members of the public who wish to comment must state their name and residential address after being recognized to speak.

Public comment portions of our agenda are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Mayor and Board of Aldermen. The Mayor and Board will attempt to engage in dialogue but may not be able to respond to all public comments. However, all comments are considered and will be investigated and addressed as appropriate.

If you have a question that we are unable to answer at the Meeting, feel free to submit your questions to the Business Administrator or the Office of the Municipal Clerk, in writing, and include your name, address and telephone number where you can be contacted. The email address of the Business Administrator is jbennett@dover.nj.us and the email address of the Clerk’s Office is doverclerk@dover.nj.us. Questions will be answered within a reasonable time.

Please be courteous and mindful of the rights of others when providing comments. Comments may not be abusive, obscene or threatening. All members of the public attending Mayor and Board of Aldermen Meetings must treat each other and the Mayor and Board of Aldermen with respect. Individuals offering comments are not permitted to make personal attacks on any Town Employees, the Mayor or any Member of Town Government, other testifiers or members of the public.

ADJOURNMENT



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 219-2021 BILL LIST RESOLUTION

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$678.69
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$1,994,852.90
GENERAL CAPITAL ACCT claims in the amount of:	\$26,959.00
WATER UTILITY RESERVE ACCT claims in the amount of:	\$0.00
WATER UTILITY ACCT claims in the amount of:	\$75,130.17
WATER CAPITAL ACCT claims in the amount of:	\$21,312.53
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$2,589.19
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$0.00
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$0.00
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$1,000.00
COAH TRUST ACCT claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	\$2,122,522.48

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$9,881.86
GENERAL CAPITAL ACCT claims in the amount of:	\$0.00
WATER UTILITY OPERATING claims in the amount of:	\$593.70
TOTAL CLAIMS PAID	\$10,475.56

TOTAL BILL LIST RESOLUTION **\$2,132,998.04**

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: 10/8/2021



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 220-2021

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING CROSSING GUARDS FOR THE TOWN OF DOVER

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover annually appoint Crossing Guards for a term of one year commencing January 1, 2021; and

WHEREAS, the Mayor and Board of Aldermen passed Resolution No. 23-2021 appointing thirteen crossing guards including two alternates; and

WHEREAS, the Chief of Police of the Dover Police Department has recommended that additional alternate Crossing Guards be appointed; and

WHEREAS, the Business Administrator concurs that that additional alternate Crossing Guards should be hired for the year 2021; and

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Board of Alderman of the Town of Dover that the following individuals are hereby appointed as Alternate Crossing Guards for 2021:

Richard Cole
Miguel Izquierdo
Ray Daly

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on October 12, 2021.

John P. Schmidt
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 221-2021

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER,
COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING AN AMENDMENT FOR
PROFESSIONAL SERVICES FOR THE RENOVATION OF DPW BATHROOM AND LOCKER
ROOM**

WHEREAS, the Department Head of the Engineering Department has determined that there is a need to amend the Professional Services Project for the Renovation of the DPW Bathroom and Locker Room Renovation which was authorized originally via Resolution Number 2017-240 adopted on September 26, 2017; and

WHEREAS, Resolution 2017-240 approved Architectural Services for the renovation of the DPW bathrooms and locker rooms for an amount not to exceed \$39,950.00; and

WHEREAS, there is a need to increase the amount of the project by \$5,020.00 for additional HVAC design work and an additional \$7,000 for Construction Code Changes and reimbursables for a total not to exceed \$51,970.00 as recommended by Musial Architects; and

WHEREAS, the Chief Financial Officer of the Town of Dover has determined that monies are available in existing bonds for this work; and

WHEREAS, there is a need to move forward with this project, specifically authorizing The Musial Group Architecture, 191 Mill Lane, Mountainside, New Jersey 07092 to continue working on this project; and

WHEREAS, the Town of Dover Business Administrator has determined that this procurement provides an effective and efficient use of taxpayer dollars;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey authorizes the work described above to commence and that The Musial Group Architecture can begin the Architectural work for this project.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, as the Town of Dover Interim Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

John O. Gross, M.P.A., C.M.F.O.

Amount

Account #

CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on October 12, 2021.

John P. Schmidt
Acting Municipal Clerk

DRAFT



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 222-2021

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE PROCUREMENT OF STEEL SHELVING FOR THE DOVER FREE PUBLIC LIBRARY

WHEREAS, the Project Manager for the Dover Free Public Library has determined that there is a need to procure steel shelving as part of the Library Renovation; and

WHEREAS, the shelving being procured is being procured through the Educational Services Commission of New Jersey (ESCNJ) Co-op; and

WHEREAS, the total cost of the items is \$73,383.38 and is being procured from Creative Library Concepts, P.O. Box 313, Manalapan, NJ 07726; and

WHEREAS, the Chief Financial Officer of the Town of Dover has determined that funds are available to pay the items being procured; and

WHEREAS, the Town of Dover Qualified Purchasing Agent has determined that this procurement, as specified herein was performed in compliance with the State of New Jersey Public Contracts law using CoOperative Purchasing process; and

WHEREAS, the Town of Dover Business Administrator has determined that this procurement provides an effective and efficient use of taxpayer dollars;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey authorizes the procurement identified and described herein.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, as the Town of Dover Interim Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

John O. Gross, M.P.A., C.M.F.O.

Amount

Account #

CERTIFICATION

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John P. Schmidt
Acting Municipal Clerk

DRAFT



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 223-2021

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER,
COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE ACCEPTANCE OF A
GRANT FOR POLICE BODY WORN CAMERAS**

WHEREAS, the Police Department of the Town of Dover submitted a grant application to the State of New Jersey Department of Law and Public Safety within the Office of the Attorney General for a grant for Body Worn Cameras; and

WHEREAS, the application requested funding to procure 24 Body Worn Cameras in the amount of \$48,912.00 with a \$0.00 match; and

WHEREAS, resolution is required to be passed by the Governing Body to receive funds; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey that the Town of Dover accepts the terms and conditions of SFY21 BWC Award to the Town of Dover Police Dept. 21-BWC-436 in the amount of \$48,912.00 for Body Worn Cameras.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

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John P. Schmidt
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 224-2021

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AMENDING RESOLUTION 31-2021

WHEREAS, the Mayor and Board of Aldermen adopted an annual schedule of meetings for 2021; and

WHEREAS, in due to scheduling conflicts with the League of Municipalities and to best transact business in a timely, efficient and responsible matter it is necessary to amend certain meeting dates; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Alderman of the Town of Dover, County of Morris, State of New Jersey that the annual schedule is amended by Resolution 224-2021 for the following meetings:

November 16, 2021 at 7:00p.m. TO November 9, 2021 at 7:00p.m. Electronic via Zoom
November 30, 2021 at 7:00p.m. TO November 23, 2021 at 7:00p.m. Electronic via Zoom
December 14, 2021 at 7:00p.m. TO December 7, 2021 at 7:00p.m. Electronic via Zoom

BE IT FURTHER RESOLVED that all other aspects of Resolution 31-2021 remain unchanged.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

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John P. Schmidt
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 225-2021

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING TAXICAB DRIVER LICENSES

WHEREAS, applications for taxicab driver's licenses have been made by the people listed on Schedule A below; and

WHEREAS, the Police Department of the Town of Dover has reviewed the driver license applications and has advised that there is no prohibition to the issuance of the licenses; and,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxi driver licenses for those people listed on Schedule A below are hereby approved:

Schedule A

FIRST CLASS OF DOVER, INC.

Jose Alejandro Bedoya Ruiz

CITY LIMO AND TAXI INC.

Jose Alfredo Lopez
Segundo L. Lescano

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

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John P. Schmidt
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 226-2021

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER

WHEREAS, the following companies, have applied for a license to operate the vehicles listed below as taxicabs/limos in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the applications as required and have no objections to same being licensed as taxicabs/limos;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxicabs/limos listed below are hereby approved for taxi/limo licenses in the Town of Dover.

PREMIER CAR SERVICES CORP

2013 CAMRY	OT553E	4T1BF1FKXDU720650	TAXI #77
2016 WAGON	OT1579	5TDKK3DC2GS723896	TAXI #18

FIRST CLASS TAXI CORP.

2015 WAGON	OT214G	5TDKK3DCXFS549865	TAXI #2
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ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

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John P. Schmidt
Acting Municipal Clerk